



SECRETARY OF STATE BRIAN P. KEMP

GEORGIA CONSTRUCTION INDUSTRY LICENSING BOARD DIVISION OF UTILITY CONTRACTORS

Georgia Construction Industry Licensing Board Division of Utility Contractors, 237 Coliseum Dr Macon, GA 31217
<http://www.sos.ga.gov/plb/construct> P: 478-207-2440 F: 866- 888-9718

April 2010
Volume 2, Issue 2

Update from the Director

Randy Vaughn

The Professional Licensing Boards Division is committed to identifying and implementing efficiencies in every area possible. To achieve this, we are continuing to develop new online applications. In anticipation of spring graduations, we are currently working to ensure that additional types of license applications are available online. In addition to new online applications, we are in the process of upgrading our business software. The necessary upgrades will allow us to broaden our online services and increase our support for our applicants and licensees.

In March, Secretary of State Brian P. Kemp announced a multi-phase consolidation of the Securities, Charities and Cemeteries Division of the Office of Secretary of State. This Division will be consolidated and moved to the Professional Licensing Boards Division in Macon. We will be

INSIDE THIS ISSUE

Update from the Director	1
About the Board	1
2010 Meeting Dates	2
Board Members and Staff	2
Active Licensees and Expiration Dates	2
Actions Taken by the Board	3
License Renewal Process	3-4
Complaint Process Information	4
Frequently Asked Questions	5

working throughout the second quarter to complete this transition and will provide an update on the transition in the next newsletter.

The Secretary of State's office is committed to operating as efficiently as possible while providing excellent customer service to the citizens of the State of Georgia. We appreciate your confidence as we continue to improve our ability to serve and support you.

About the Board

The Georgia Construction Industry Licensing Board Division of Utility Contractors consists of five members: one professional engineer, one insurance company representative and three utility contractors. A consumer member associated with all divisions also attends. Typically, the Board meets three times each year. Board meetings are open to the public, with the exception of executive session, in which confidential matters such as complaints, disciplinary items, and applications are discussed.

The Board protects the public against faulty construction installations through the licensing of contractors. The Board establishes and administers standards for the licensing of the contractors in the above professions. These standards maintain the qualifications for entry into the professions, including experience, examination, and training, and the qualifications for continued practice, including work standards and education. Each division evaluates applicants for licensure, conducts examinations, issues and renews licenses, evaluates the practice of licensees, takes disciplinary action against licensees, and enforces the requirements for licensure.

2010 Meeting Dates

July 21, 2010 at 9:00 a.m.

November 17, 2010 at 9:00 a.m.

The Board meets at the Professional Licensing Board Office in Macon.

Minutes from the Board meetings may be found on the Board's website at:

www.sos.ga.gov/plb/construct

Board Members and Staff

David P. Rawson, Chairman

Maudine Wright, Vice – Chairperson

Janette King

James Belk

Keith Steen

Darren Mickler

Executive Director

Georgia Construction Industry Licensing Board
Division of Utility Contractors

Active Licensees

Utility Manager: 1,942

Utility Foreman: 1,998

Utility Contractor: 1,370

Expiration Dates

Utility Contractor: April 30 of odd numbered years

Utility Manager: April 30 of odd numbered years

Utility Foreman: April 30 of odd numbered years

“It is illegal to practice as a Utility Contractor with an expired license.”

Actions Taken by the Board

March: The Board reviewed and approved 40 utility foreman applications for licensure and 30 utility contractor applications for licensure.

The Board voted to accept the following cease and desist orders for unlicensed practice:

- Jason Marone d/b/a Marone's Grading and Excavating, Fort Valley
- Dave Deats d/b/a Deats Excavating & Utilities, Inc., Hazelhurst
- Marcus Brittain, Brown Mechanical Contractors, Inc., Birmingham, AL

The Board voted to accept the following public consent orders:

- Mark Christopher Bain, Cumming
- A.L. Grading, Sugar Hill

License Renewal Process

How do I renew my license?

You may renew your license on the Professional Licensing Board website with a credit card. Click on the License Renewal icon and follow the instructions. You will be asked a series of questions including whether you have been arrested, convicted of a crime or received a board sanction since the last renewal, whether you have completed your continuing education requirements, and whether you are a U.S. citizen. Renewing your license via the website is the fastest way to renew your license.

The Professional Licensing Boards do not mail paper renewals unless requested. A paper renewal form may be requested by the licensee either by calling the Board office at 478-207-2440, or by submitting a written request.

Disciplinary Issues:

The Board addresses these issues on a case-by-case basis and applies sanctions to those who violate the Georgia Construction Industry Practice Act, Board rules, and policies. It is important that licensees review all laws, rules and policies that affect their profession. These may be found on the Board's website at www.sos.ga.gov/plb/construct.

All public disciplinary actions will be reflected in the Board minutes which may be found on the Georgia Construction Industry Licensing Board Division of Utility Contractors website.

Grounds for denial, suspension, revocation of a license, or other disciplinary actions may be found at O.C.G.A. § 43-14-12 or at O.C.G.A. § 43-1-19, which can be found on the Georgia Construction Industry Licensing Board Division of Utility Contractors website.

Complaint Process Information

The Georgia General Assembly created the Georgia Construction Industry Licensing Board Division of Utility Contractors to regulate the licensing and practice of utility contracting. The responsibility of administering the laws in O.C.G.A. § 43-14 is given to the Board, whose members are appointed by the Governor. The Board determines if applicants meet licensure requirements, promulgates rules, and considers complaints against licensees and allegations of unlicensed practice. The process for disposing of complaints is as follows:

Complaint Form:

Complaints must be reported to and received by the Board in writing. Written complaints may be submitted to the Board office or be submitted on-line at <http://sos.georgia.gov/myverification/submitcomplaint.aspx>.

Documents received in connection with a complaint will not be returned. The complaint must contain sufficient factual evidence indicating a clear violation of Georgia law or Board rules.

Investigations:

The Board gives serious consideration to all complaints. Further investigative action may be taken. Should you file a complaint, you may be contacted by a Board inspector or investigator for additional information. Investigative files are considered confidential for any purpose other than a hearing before the Board. However, the Board is authorized to release such records to another enforcement agency or lawful licensing authority.

Notification Process:

While the investigation is ongoing, the Board is unable to discuss the status of a complaint with anyone, including the complainant. When the Board has completed the case, the complainant will be notified in writing of the Board's actions. All public disciplinary actions will be reflected in the Board minutes which are found on the Board website. Public disciplinary actions may be found on our website at: www.sos.ga.gov/plb/publicorders/

Frequently Asked Questions

The Board list of frequently asked questions is available on the Board's website. If you cannot find an answer to your question, you may contact the Board office at (478) 207-2440.